



ETID

ELECTRONIC TURN IN DOCUMENT

OVERVIEW

DECEMBER 2003

SIMPLIFYING THE TURN IN PROCESS

ETID OVERVIEW

- **DESCRIPTION**

- * **ELECTRONIC METHOD TO PREPARE A DISPOSAL TURN-IN DOCUMENT (DD 1348-1A)**

- * **WEB BASED PROGRAM**

- * **DESIGNED FOR GENERATORS WHO MANUALLY PREPARE DTIDS**

- SMALL-MEDIUM GENERATORS WHO TYPE OR HANDSCRIBE A DTID
 - NON-ACCOUNTABLE PROPERTY

- **A MAJOR STEP TOWARDS THE DRMS VISION**

Address



<https://www.drms.dla.mil/etid.html>

ETID OVERVIEW

- **FEATURES**

- * **AUTOMATED REGISTRATION PROCESS**
- * **PRE-POPULATES MANY OF THE FIELDS FOR NSN ITEMS**
 - ITEM CHARACTERISTICS/DEMIL CODES
 - SAVES TIME LOOKING UP CODES AND INFORMATION
- * **DROP DOWN MENUS**
- * **MANY REQUIRED CERTIFICATIONS (DEMIL)**
- * **PRINTS DD 1348-1A, CERTIFICATIONS, SHIPPING MANIFEST**
- * **BARCODE INVENTORY LABELS & BARCODES ON 1348-1A**

Address



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ETID OVERVIEW

- **BENEFITS**

- * **ELIMINATES MANUAL PREPARATION OF DTID**
- * **REDUCES TIME REQUIRED TO COMPLETE DTID**
 - 5-10 MINUTES A DOCUMENT
- * **IMPROVES DATA ACCURACY FOR NSN ITEMS**
- * **REDUCES PROPERTY REJECTIONS**
- * **IMPROVES INTRANSIT ACCOUNTABILITY**
- * **PRINTS DOCUMENTS & BAR CODES**

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OVERVIEW

- **DRMO BENEFITS**

- * ALLOWS REVIEW OF ETIDS BEFORE ACCEPTANCE
 - INCOMING WORKLOAD SCREENING
 - REJECT BEFORE PHYSICAL RECEIPT
 - REDIRECT CAPABILITIES
- * BARCODES ON DTID
 - SPEEDS RECEIVING
- * BARCODE LABEL CAPABILITY

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PROCESS OVERVIEW

1. GENERATOR

- * LOG ON TO ETID WEB SITE
- * ENTER DOCUMENT NUMBER AND NSN/LSN INFORMATION
 - PROCESS WILL ELECTRONICALLY GATHER NSN DATA
 - ENTER REMAINING DATA
- * ELECTRONICALLY SENT TO DRMO

2. DRMO

- * DRMO REVIEWS ETID PRIOR TO RECEIPT
 - DRMO WILL COORDINATE WITH GENERATOR

3. GENERATOR

- * EDIT/CHANGE IF NECESSARY
- * PRINT DD1348-1A, CERTIFICATIONS, LABELS*
- * TURN-IN

4. DRMO

- * SCAN BARCODE
- * PROCESS INTO DAISY
- * UPDATE ETID

OVERVIEW

Electronic Turn-In Document (ETID)		
<u>ETID SYSTEM</u>		<u>ETID Training and Demo System</u>
GENERAL	DRMO	GENERATOR
Business Rules-General (.pdf) Updated 11/02	Overview Briefing (.ppt) Training Package (.ppt) 1/22/03	Overview Briefing(.ppt) Training Package (.ppt) 1/22/03
SOP (.pdf) Updated 11/02	DRMO Business Rules (.pdf) 11/02	Generator Business Rules (.pdf) 11/02
FAQs (.pdf) Updated 9/19/02		
ETID Guide (.pdf) 11/02		
Version 3 (.pdf) 1/03		

WHAT'S NEW????

<http://www.drms.dla.mil/turn-in/>

**THIS IS THE
INFORMATION
ABOUT ETID
AVAILABLE
ON THE
DRMS WEB**

POINTS OF CONTACT

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